



Restaurant Manager Log Book



operandio.com

The #1 Operations Management
Platform

The template provided here has been created as a general guide by Operandio and may need to be adapted to cover all regulatory requirements for your business.

We recommend consulting your local and industry authorities for clarification and assistance with your specific record-keeping requirements.

Restaurant Manager Log Book



Completed By:

Signature:

Date:

Staff Count

Service		Support		Bar	
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Coverage

	Reservations	No-Shows	Walk-Ins	Total
Breakfast				
Lunch				
Dinner				

Meals

	No. of Orders	Notes
Breakfast		
Lunch		
Dinner		

Revenue

	Food	Liquor	Beer/Wine	Food%	Check Average	Total
Breakfast						
Lunch						
Dinner						
Total						

Miscellaneous Notes

Maintenance Issues	
Customer Notes	
General Notes	